**MS Word Assignment**

**Introduction**

You will use this Word Document and perform the tasks below.

**Instructions**

Use **this document** and make the following changes to it:

1. Document should have 1.5” margins
2. Put a page numbers in the bottom
3. Show the use of 3 different font colors anywhere in the document (including black)
4. Highlighting two words in yellow
5. Add a strikethrough to this line
6. Create a TABLE of your top three favorite foods, television shows, and internet sites
	1. Once the table is complete make the lines on the inside of the table invisible so that only the outer box (table border) remains
7. Create a graph (Chart) that is labeled and easy to understand.
	1. Use data from **one** of these websites:
		1. <http://www.burgerweb.com/burger-statistics/>
		2. <http://variety.com/2015/digital/news/netflix-tv-show-data-viewer-episode-study-1201600746/>
		3. <http://www.siegemedia.com/seo/most-popular-keywords>
		4. <https://www.statista.com/statistics/382623/most-popular-leisure-activities-among-adults-us/> (including the graphs in the “You may also be interested in...” below the chart)
		5. <http://www.ksl.com/?sid=30568680&nid=1010>
		6. <http://www.huffingtonpost.com/2013/11/12/popular-pizza-toppings_n_4261085.html>
	2. Remove all of the hyperlinks above but hyperlink the site you use underneath the table
	3. You do NOT have to use all the data, use a portion that makes sense to you. You MUST label the graph so it makes sense – so the reader knows what the graph is of.
8. Create a comment on this sentence that includes with your name from the Review Tab
9. Change the spacing to single
10. Insert a shape somewhere on one of the pages and put your name in it
11. Insert SmartArt and add some text about yourself in it
12. Insert a footnote or endnote anywhere in the document and for the text in the footnote or endnote – list first name and last name

Output:

A Word document with the above tasks completed and submitted to Sakai.